

HSC333 Prepare your family and networks to support individuals requiring care (Level 3)

Elements of Competence

- HSC333a** Access, obtain and share information with your family and networks about providing a home for individuals
- HSC333b** Evaluate your own home situation and the care you are able to offer to individuals
- HSC333c** Identify and acquire the skills and knowledge to provide a home for individuals

About this unit

For this unit you need to prepare your family and networks to support individuals needing care within your home.

Scope

The scope is here to give you guidance on possible areas to be covered in this unit. The terms in this section give you a list of options linked with items in the performance criteria. You need to provide evidence for any option related to your work area.

Communication and language preferences include: the individual's preferred spoken language; the use of signs; symbols; pictures; writing; objects of reference; communication passports; other non verbal forms of communication; human and technological aids to communication.

Your **knowledge and understanding** for this unit will relate to legal requirements and codes of practice applicable to the scope of your work and others with whom you work; the nature of the work you are undertaking; your role and level of responsibility within your organisation (e.g. whether you have responsibility to support the work of others); the individuals, key people and others with whom you are required to work and the degree of autonomy you have for the management of your own work activities.

Values underpinning the whole of the unit

The values underpinning this unit have been derived from the key purpose statement¹, the statement of expectations from carers and people receiving services, relevant service standards and codes of practice for health and social care in the four UK countries. They can be found in the principles of care unit HSC35. To achieve this unit you must demonstrate that you have applied the principles of care outlined in unit HSC35 in your practice and through your knowledge

¹ The key purpose identified for those working in health and social care settings is "to provide an integrated, ethical and inclusive service, which meets agreed needs and outcomes of people requiring health and/or social care"

Key Words and Concepts

This section provides explanations and definitions of the key words and concepts used in this unit. In occupational standards it is quite common to find words or phrases used which you will be familiar with, but which, in the detail of the standards, may be used in a very particular way. **Therefore, we would encourage you to read this section carefully before you begin working with the standards and to refer back to this section as required**

Active support	Support that encourages individuals to do as much for themselves as possible to maintain their independence and physical ability and encourages people with disabilities to maximise their own potential and independence
Family	Include the people who are biologically related to you and those who through relationships have become an accepted part of your family
Individuals	The actual people requiring health and care services. Where individuals use advocates and interpreters to enable them to express their views, wishes or feelings and to speak on their behalf, the term individual within this standard covers the individual and their advocate or interpreter
Key people	Are those people who are key you and your family and will be affected by the introduction of an individual into your home
Others	Are other people within and outside the organisation for whom you are providing a home for individuals and that are necessary for you to fulfil your job role
Rights	The rights that individuals have to: <ul style="list-style-type: none">• be respected• be treated equally and not be discriminated against• be treated as an individual• be treated in a dignified way• privacy• be protected from danger and harm• be cared for in a way they choose• access information about themselves• communicate using their preferred methods of communication and language

HSC333a Access, obtain and share information with your family and networks about providing a home for individuals

Performance Criteria

You need to show that,

1. when providing a home for **individuals**, you discuss with the people placing the individuals:
 - the information you may require
 - the support you can expect
2. you identify and access information about the **rights**, duties and responsibilities of all involved in providing a home for individuals
3. you discuss the statutory requirements with all involved
4. you identify and obtain any guidance available, sharing and discussing this with your **family** and **key people** in your lives
5. you examine the needs of the individuals requiring care, taking account of their cultural, spiritual, physical and emotional needs
6. you clarify information about the individuals that might affect their stay with you and your family
7. you seek and obtain further information and support about specific needs of the individuals to help you to understand them better and accommodate them in your home more easily

HSC333b Evaluate your own home situation and the care you are able to offer to individuals

Performance Criteria

You need to show that,

1. you discuss and agree with your family, how your lives and living arrangements will be affected when providing a home for specific individuals
2. you identify, discuss and agree:
 - any risks and additional help and support the individuals might need whilst living within your home
 - any extra help your family might need to support them
 - any changes that you and your family will have to make in order to accommodate the individuals
3. you encourage members of your family to express and discuss their feelings and concerns about providing a home for specific individuals
4. you clarify any matters that have arisen with members of your family and other appropriate people
5. you appraise the benefits and the concerns raised by your family about accommodating individuals
6. you identify with **others** potential areas of conflict and set in place strategies to overcome these
7. you discuss any issues and concerns with the appropriate people and any ground rules for accepting the individuals into you home

HSC333c Identify and acquire the skills and knowledge to provide a home for individuals

Performance Criteria

You need to show that,

1. you evaluate your skills, knowledge and attitudes to care for, protect and provide **active support** for the individuals coming into your home
2. you identify any gaps in your skills and knowledge to enable to meet the needs of the individuals including their communication and language preferences
3. you discuss the gaps in your skills and knowledge with the appropriate people
4. you identify sources of information and support that will enable you to acquire the skills and knowledge you require
5. you use the most appropriate form of support and training to fill the identified gaps in your skills and knowledge

Knowledge Specification for the whole of this unit

Competent practice is a combination of the application of skills and knowledge informed by values and ethics. This specification details the knowledge and understanding required to carry out competent practice in the performance described in this unit.

When using this specification **it is important to read the knowledge requirements in relation to expectations and requirements of your job role.**

You need to show that you know, understand and can apply in practice:

Values

1. legal and organisational requirements on equality, diversity, discrimination, **rights**, confidentiality and sharing of information on when preparing to provide a home for individuals
2. how you and your family can provide active support, place the preferences and best interest of individuals at the centre of everything you do with them, whilst enabling them to take responsibility (as far as they are able and within any restrictions placed upon them) and make and communicate their own decisions about their lives and actions
3. dilemmas between the individuals' rights and their responsibilities for their own care and protection and your role and responsibilities in providing a home for specific individuals

Legislation and organisational policy and procedures

4. codes of practice and conduct, and standards and guidance relevant to your own and the roles, responsibilities, accountability and duties of others when providing a home for individuals
5. current local, UK and European legislation and organisational requirements, procedures and practices for:
 - data protection, including recording, reporting, storage, security and sharing of information
 - risk assessment and management when providing a home for individuals
 - protecting individuals from danger, harm and abuse
 - preparing your family and networks to support individuals requiring care and providing a home for individuals
6. practice and service that promote and safeguard the well-being of individuals placed within another person's home
7. how to access records and information on the individuals for whom you are likely to provide a home

Theory and practice

8. how and where to access information and support that can inform your practice when preparing to provide and providing a home for individuals
9. government reports, inquiries and research relevant to providing a home for individuals

10. theories relevant to the individuals with whom you work, about aspects of human growth and development and how these can affect and be affected by the individuals' background, experiences and conditions and the provision of a secure home environment
11. how to work in partnership with individuals, key people and those within and outside your organisation to establish whether the individuals' needs and preferences can be accommodated within your home and family environment
12. the responsibilities and limits of your relationships with individuals for whom you are likely to provide a home
13. principles of practice to enable you to balance the needs of the individuals and others within your home environment
14. principles for enabling the individual to become a full member of the household
15. the importance of discussing with family and network members, changes that might be required when taking another individual into your own home and how their needs for support will be met
16. factors to take account of when deciding how much information to divulge to family and network members
17. the differing reasons why families and networks may be apprehensive or anxious and how to address these and support the people involved
18. the likely effect on family dynamics, relationships and roles when providing a home for individuals
19. conditions and issues you are likely to face when providing a home for individuals with specific needs